

## Job Description

<b>Job Title - Support Worker</b>
<b>Reports to - Liz Salt and Karen Batchelor</b>
<b>Responsible for - Providing Support for the young people during their daily sessions</b>

## Main Tasks

	<b>Task</b>	<b>Expected Standards</b>
<b>1</b>	Working as a Support Worker to a group of young people, with a range of Learning Disabilities.	Delivered to a high standard.

## Job Specification / Person Specification

- Providing support and advice for the young people during their daily sessions.
- Making sure you have read and are up to date with the young persons green file, which will include any medical issues, protocols and action plans.
- To support Senior Support staff in curriculum delivery as required.
- Informing managers and recording of any issues/behaviours and concerns.
- Providing feedback to managers regarding any student/staff issues.
- Providing feedback and input to managers regarding student assessment/action plans.
- Providing input and ideas into Trinity Skills for Life curriculum.
- Recording and attending to any first aid issues.
- Following student protocols / action plans.
- Preparing for and attending annual appraisals and supervisions.

You will need to have:-

- ❖ Excellent organisational skills and time keeping.
- ❖ The ability to stay calm and flexible in a busy environment.
- ❖ The ability to support young people to fulfill aspirations and opportunities including:-
  - Work Experience

# Trinity Skills for Life



- Leisure and Recreational Skills
- Basic Skills
- Personal Health
- Independent Living Skills

- ❖ The skills to be able to help the young people develop confidence and independence during their sessions.
- ❖ To fully understand the young person's ability to carry out all tasks involved.

For example

- Will the young person be able to carry large items or boxes
- Will any tasks required, cause any issues with the students health needs.
- The students basic skill level.
- Is the student able to read and write.
- What is the students knowledge of health and safety.

## Qualifications / Experience

- Experience of dealing with young people who have a wide range of learning difficulties- preferred but not essential

This job description is intended as a general indication of the main responsibilities of the job and does not include detailed instructions on how tasks are undertaken. You may be required to carry out additional tasks within your capability as necessitated by your changing role within the organisation and to meet the needs of the business.

## Hours

Rate of Pay to be advised

Job Description approved by ..... Date .....